

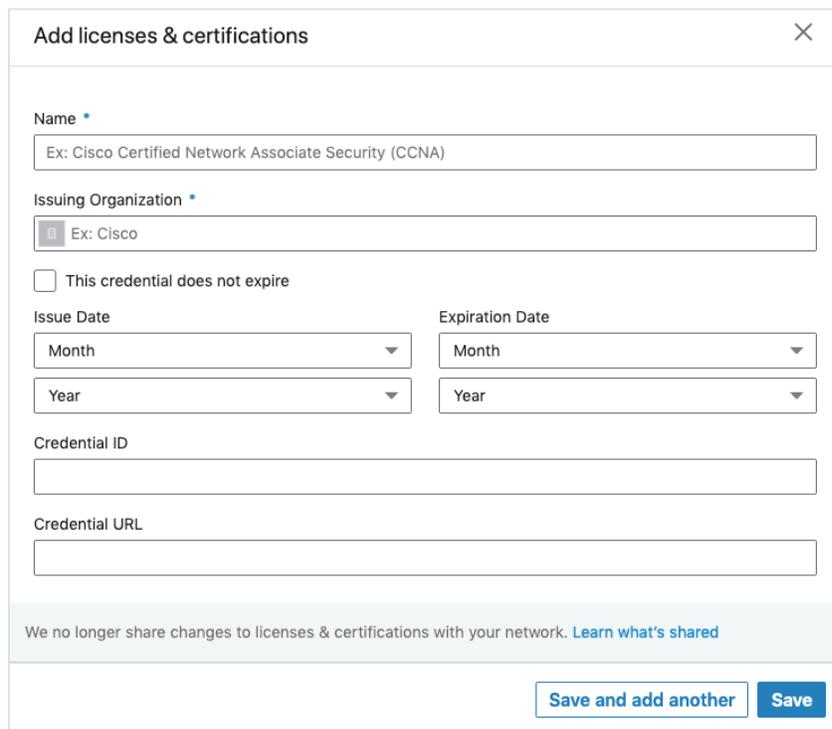
# How to add a Neos Chronos Certificate to LinkedIn

## Step-by-Step Guide

## Instructions

Great news! You have received a course completion certificate by Neos Chronos. Here is how to add it to your LinkedIn profile and be forever proud of it!

1. Enter [https://www.linkedin.com/profile/add?startTask=CERTIFICATION\\_NAME](https://www.linkedin.com/profile/add?startTask=CERTIFICATION_NAME) to your browser (you can also click on the URL above). As soon as you have done so (and potentially logged in), a window like the following will appear



The screenshot shows a modal window titled "Add licenses & certifications" with a close button (X) in the top right corner. The form contains the following fields and options:

- Name \***: A text input field with the example text "Ex: Cisco Certified Network Associate Security (CCNA)".
- Issuing Organization \***: A dropdown menu with the example text "Ex: Cisco".
- This credential does not expire
- Issue Date**: Two dropdown menus for "Month" and "Year".
- Expiration Date**: Two dropdown menus for "Month" and "Year".
- Credential ID**: A text input field.
- Credential URL**: A text input field.

At the bottom of the form, there is a light blue banner with the text: "We no longer share changes to licenses & certifications with your network. [Learn what's shared](#)". Below the banner are two buttons: "Save and add another" and "Save".

2. Type the course name shown in the certificate under **Name \***
3. Type Neos Chronos (two words!) in the **Issuing Organization \*** field. If you entered Neos Chronos correctly, the Neos Chronos logo will appear



The screenshot shows the "Issuing Organization \*" dropdown menu. The selected option is "Neos Chronos". Below the dropdown, the Neos Chronos logo and company name are visible:

**Neos Chronos**  
Management Consulting

4. Tick the radio button named **This credential does not expire**. This will cause the fields under the **Expiration Date** to disappear.
5. Enter the **Month** and **Year** as shown on your certificate
6. Enter your Certificate ID under **Credential ID**
7. Enter [neoschronos.com/verify-certificate-id](https://neoschronos.com/verify-certificate-id) as **Credential URL**
8. Click **Save**.

Should you encounter any difficulties, please check the following example on how to enter your information.

## Example

Here is how you can transfer your Neos Chronos certificate information to LinkedIn



**Add licenses & certifications** ✕

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**Name \***

**Issuing Organization \***

This credential does not expire

**Issue Date** No Expiration Date

-

**Credential ID**

**Credential URL**

We no longer share changes to licenses & certifications with your network. [Learn what's shared](#)